

Questia Group is looking for a Junior Requirements Analyst

ABOUT US

QUESTIA GROUP is an independent Romanian business founded 9 years ago that develops online survey software from scratch, rooted in innovative technology and extensive research knowledge. We have run large-scale projects in over 20 countries on 5 continents and our plans for the next years regard refining existing products and launching new ones.

We are currently looking for a passionate Junior Requirements Analyst to be a part of our Bucharest team.

ROLE PURPOSE

As a Junior Requirements Analyst, you will be part of an Agile/Scrum team, collaborating closely with the product owner, stakeholders, developers, and QA Engineer to ensure that all business requirements are clearly understood, documented, and communicated. You will play a key role in refining user stories, assisting with backlog grooming, and supporting the team in delivering high-quality products.

RESPONSIBILITIES

As Junior Requirements Analyst, your job will consist of the following:

- Collaborate with the Scrum team and stakeholders to define and document business requirements and translate them into detailed user stories, including creating wireframes or mockups.
- Work closely with the Product Manager (Owner) to assess stakeholders' requests, refine and prioritize the product backlog, ensuring that user stories are ready for development.
- Organize workshops with stakeholders in order to understand and define requirements.
- Participate in Scrum ceremonies, including sprint planning, daily stand-ups, and retrospectives, ensuring alignment of requirements with team deliverables.
- Assist in backlog grooming and ensuring that the user stories have clear acceptance criteria.
- Support the development team by answering questions, providing clarifications on requirements, and assisting with issue resolution.
- Participate in acceptance testing of new functionalities and bug fixes.
- Deliver product release demos for the internal and external users.

- Create, update and improve product documentation.
- Assist the team in creating and delivering new, multi-format training material.
- Assist the Product Manager (Owner) in specific tasks: preparing product presentations, pitch decks, product roadmaps, etc.

PROFILE

We are looking for an open and proactive professional, able to bring into the team a diverse skill set, positive attitude and a healthy sense of humor:

- Bachelor's degree in Business Administration, Information Systems, Computer Science, or a related field
- A minimum of 1-2 years of relevant experience
- Familiarity with Agile/Scrum methodologies and an understanding of the software development lifecycle
- Strong analytical and problem-solving skills
- Detail-oriented with strong organizational skills and the ability to manage multiple priorities
- Basic understanding of requirements gathering and documentation techniques
- Knowledge of relevant tools is considered a plus (e.g. for collaboration, progress tracking, wireframing, etc.)

Other relevant skills:

- Confidence, creativity and drive
- Eager to learn on the job
- Good communicator, negotiator, and a reliable team player
- Can work autonomously when needed
- Can articulate ideas to your colleagues and clients effectively and incorporate the ideas of others
- Can provide a good level of support to non-technical colleagues
- Full professional proficiency in English and Romanian

OUR OFFER

Joining QUESTIA GROUP means being part of a highly passionate and dedicated team. You will be working in an informal, fast-paced and international culture where chances for personal development and learning opportunities are ample. We strive to be an open and transparent company in which everyone is invited to participate. Fun is definitely part of our culture. On top of this, we offer a competitive compensation package.

OUR BENEFITS

- A minimum of 23 paid vacation days

- 1 extra paid leave day for each full year in the team
- 24th and 31st December paid days off
- Regina Maria medical subscription for each team member +1 extra family member
- Hybrid work
- Full availability to support professional development (e.g. courses, programs, other resources)
- Our office is located in the very center of Bucharest, Victoriei Square, facing Kiseleff Park
- Regular informal get-togethers, annual teambuilding & more.